
AREA III

HANDBOOK

OF

GUIDELINES

FOR

AREA III

TEACHERS

Effective February 10, 2004

HANDBOOK OF GUIDELINES FOR AREA III TEACHERS

AREA III FFA ACTIVITIES

Scheduling of Events -

Calendar dates will be planned by Area III Agriculture Instructors, Area III FFA officers under advisement from the Area III FFA Advisor and Area III Agricultural Educational Teacher Officers.

Location of Events –

Area III Officer Interviews – Macon

Area III Proficiency Award Selection – Macon

Area III State FFA Degree Selection – Macon

Area III Leadership Conference – Queen City

Area III Contest – Macon

Area III State Officer Interviews – Macon

Area III Banquet – Macon

Area III Trapshoot – Macon Gun Club

Area III Summer Activities – Locations Varied by Type of Activity

AREA III STATE FFA DEGREE SELECTION

1. Two selection nights will be scheduled. The first night, prescreening, will be held at Macon. On the second night, the group will meet at Macon for selection and decision on stars.
2. Applications must be typed, completed for screening, with recordbook to verify information on the application.
3. Applications approved at the first night of screening shall be considered accepted.
4. Applications rejections on the first night may return the second night with corrections to be accepted. Recordbooks and score-sheets must accompany the application both nights.

5. Star degree candidates for both agribusiness, placement, and production will be selected at the conclusion of the screening the second night.
 - a. Star candidates (**must**) have recordbooks present to be considered.
 - b. FFA Advisors of star candidates will be expected to make comments on behalf of their student.
 - c. Points on the star application will be considered with caps on.
 - d. Agriculture teachers will vote on the final selection by secret ballot.
 - e. **Star Area FFA Degree** applications will scored without the placement points. Production will be defined as those enterprises listed in the state handbook.
Star Area Agribusiness will be scored without the production points. Production will be defined as those enterprises listed in the state handbook.
Star Area Placement applications will be scored without production or agribusiness points.
7. Students will not be permitted to attend either night of screening, and will not be allowed to make any presentation during the star selection.
8. Area Degrees will be presented to all candidates who meet the minimum requirements to receive the state degree, if they have not received the area degree the previous year.
9. Applications will be limited to the number of degree applications per school in accordance with the state limits of number of applicants eligible to receive the State FFA Degree.
10. Responsibilities of coordinating the Area III State FFA degree selection will be conducted by Area III Agricultural Education Teachers President and the two Area State FFA Degree Representatives.

AREA III PROFICIENCY AWARD SELECTION

1. Proficiency award selection will be conducted by the Area III Agricultural Education Instructors.
2. Each school is limited to one application in each proficiency award area. Students may apply if they have 1 year complete through 1 year out of high school.
3. A student will be allowed to submit as many different proficiency award applications as he/she wishes. However, the local agricultural education instructor, should know prior to the selection which application should advance to state if more than one is selected as a first place winner. **(Only one application may advance to state per FFA member)**. At the discretion of the student's teacher, a first place application does not have to be submitted to state, however, this must be decided the evening of the selection process. If this does occur the second place application would be eligible to advance to state.
4. Application must be typed, signed by all persons, and accompanied to selection with a recordbook.
5. Teachers will evaluate only the areas they do not have applications entered. Points systems on the applications must be followed. (Pictures are not required, but will be scored zero if not present.) No teacher will make decisions on a proficiency area that involves one of his/her students.
6. Area III Agricultural Education Teachers President will be responsible for submitting to the state a list of the Area III winners, and mailing applications to the State Office by the state-set deadline.
7. Teachers will be permitted to take winning applications home to make corrections, but will be responsible for coordinating the mailing of the application to the State Office by the deadline.
8. Top three applicants will be recognized at the Area III Banquet. If a proficiency area does not have a first place winner recognized to advance to state, the second place winner will be recognized at the area banquet as first place, however, winners advancing to state will be designated by (*) in the banquet program.

AREA III LEADERSHIP CONTEST

General Guidelines

1. An FFA member may participate in any number of contests.
2. An FFA member must be in official FFA dress according to the new National Guidelines listed in the FFA Manual (black boots for males will be acceptable. Black slacks for females will not be accepted.) Official dress will be evaluated by a group of three Ag teachers, appointed by the Area 3 MVATA President annually, to determine if meets guidelines.
3. Contest will conducted in accordance to the State FFA Contest handbook.
4. Contest chairpersons are responsible for coordinating their assigned contest, which includes obtaining the necessary judges. (Recommended that judge are not used two years in a row in the same contest.) Area III teachers shall not judge in any contest, except the SAEP recordbooks. Area III teachers may judge SAEP recordbooks if they do not have an entry. The contest chairperson should provide scorecards.
5. Scheduling of appropriate facilities will be the responsibility of the host school.
6. Contest entry forms will be provided prior to contest, with each school responsible entering their contestants in duplicate. (The Area III Agricultural Education Teachers President will provide Form).
7. Following the conducting of each contest, the contest chairperson should report the results to the Area III Agricultural Education Teachers President is responsible for sending contest results to the State Office.
8. Folders for each Area III school will be provided for the answers sheets except for book contest, tests, speech copies, etc. to be placed for FFA Advisors. Copies of all tests will be made available for all teachers to obtain at the end.
9. Chairperson's responsibilities are to have contest results marked (Gold, Silver, and Bronze).
10. The Area III Agricultural Education Teacher Executive Committee will make committee assignments.

Specific Contest Guidelines

FFA Knowledge

- Contest Chairperson is responsible for obtaining the Area III test and keys.

FFA Creed Speaking, Prepared Public Speaking, and Extemp. Public Speaking

- Recommended that judges are not used two years in a row and judges do not judge the same contest at the area, district, or state level in the same year.

FFA Parliamentary Procedure Contest

- Recommended that judges not be used two years in a row and judges do not judge the same contest at the area, district, or state level in the same year.

FFA Book Contests

- Contest chairman will provide score sheets for each contest.
- Each book will be scored individually, and score sheets placed in the book for critiquing purposes.

AREA III FFA OFFICER SELECTION

1. Area III FFA Constitution will serve as the guidelines for conducting this activity.
 - Selection will be made on a designated night prior to the Area III FFA Banquet.
 - Candidates will submit an application the night of the interview.
 - Interview will be given by retiring officers.
 - The applicants will take a Parliamentary Procedure/FFA Knowledge test.
 - The interview will consists of an introduction, rapid fire questions, FFA knowledge, and common agricultural knowledge (recommend officers ask thought questions in regards to these areas.)
 - Officer slate will presented to the delegates for approval.
2. Two delegates from each school and FFA Advisors are welcome to observe the interview process.
3. Recommend as part of the application a contract to be provided to the candidates, outlining potential responsibilities of the candidate, to be signed by the candidate, parent, advisor, and administration.

4. Two rounds of interviews will be conducted. The points/considerations each student has accumulated will follow through all rounds. After the first round, the top ten candidates will be selected, setting the slate. The second round of interviews will be conducted to determine the position of officers.

AREA III STATE OFFICER SELECTION

1. Each FFA Chapter will be allowed to submit one candidate.
2. Candidate must present the state required officer agreement signed prior to being interviewed.
3. Area III Agricultural Education Teachers President is responsible for obtaining three advisors from outside Area III to assist the State FFA Officers in the interview process. (Advisors should not serve on the interviewing committee two concurrent years). Area III FFA Advisors may make suggestions to the Area Agricultural Education Teachers President at a Fall Area Meeting the Area State FFA Degree selection night and vote by ranking suggestions.
4. Interviews will take place the night of Area III Leadership Contest by a committee of 2 current state officers and a minimum of 2 advisors not from Area III.
5. Candidates will be allowed to participate in the Area III Leadership Contest and be interviewed at the same time.